

District 5 Staff Agenda

May 8th, 2019

Taylor County Extension Office

COOPERATIVE EXTENSION



Welcome

Special Thanks for District Staff Volunteers

- Wayne, Marion, Meade and Taylor Counties

Celebrations

- Agent and County Staff Birthdays
- Birth Announcement
- Barnhart Fund for Excellent Winners
- “Wednesday’s Woman”
- Consecutive Years of Service Awards: 5, 10, 20, 25 and 30 Years
- ESP Awards
- Career Ladder Promotions II, III, IV, and V Levels

Personnel Updates

- Welcome Jennifer Cole, STEPS D5 Administrative Associate
- A Fond Farewell to Meagan Lucas, Pulaski CEA for 4-HYD
- Vacancy List for District 5
- University New Employee Orientation
- CES Summer Interns and High School Interns
- New Associate Dean of Extension, Director of the Kentucky Cooperative Extension Service
- IT Training Position

Program Highlights

- 4-H Youth Development
- Horticulture
- Family and Consumer Sciences
- Agriculture and Natural Resources
- KSU Agent Update

NEP Updates – Sara Talbott, Area NEP Agent

- PowerPoint Presentation

KY Extension Sharing Session

- <https://youtu.be/U2wwwYnMxjg>

ADMINISTRATIVE and DISTRICT UPDATES

PowerPoint will be uploaded to district webpage Friday, May 10th, 2019

Affirmative Action Plan	Leadership Development Training for CEA's
Agent Safety: PowerPoint	Leave: Vacation and Donations
AgHES Alumni Updates: Chelsey Anderson	Merit Increase
Benefits Open Enrollment: Ends May 10 th !	MS – Science Translation and Outreach Update
Budget	NUEC – National Urban Extension Conference
Camp Dates for District 5	Performance Appraisal Timeline
Concealed Carry	Philanthropy Update
County Coordinator List	Planning and Reporting Deadlines
County Facilitator Job Responsibilities	Political Participation Guidelines
County Reviews for 2019	Secretary Training Update
Diversity Office Updates for CAFE	State Extension Council: Summer Meeting
Employee Accountability: Reports, Professional Attire	State Fair Open Exhibits
HEMP and CBD	State Fair: District 5 Assignments
Intellectual Property Training	Tax Exemptions
Justice for All Posters	Two-Factor Log In
KEHA State Meeting	

FOR STATE AND DISTRICT CALENDAR REMINDERS:

Reference the Extension Annual/Reporting Calendar

http://districts.ca.uky.edu/files/ext_annual_calendar_19.20_3.26.19.pdf

HOLD THESE DATES for FUTURE DISTRICT STAFF MEETINGS!!

June - August, 2019 – No staff meetings!

September 11, 2019	October 9, 2019 (tentative)	November 13, 2019
December 11, 2019	January 8, 2020	February 12, 2020
March 11, 2020	April 8, 2020 (tentative)	May 13, 2020

EFO Updates – Jeremy Teal

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Notes: _____

