COOPERATIVE EXTENSION

District 6 Staff Meeting Agenda

Warren County Extension Office Bowling Green, Kentucky March 13, 2019



Welcome



Janet Turley – 4-H Videos

10:30 a.m. – Zoom Sharing with Innovation Team

- Will have three presentations for Staff at 10:30 a.m.
- Will record three presentations for May Staff Meeting.
- Are looking into using the technology for webinars by Specialist and shared with Agents on site.

NEP Update – Mary Higginbotham

Link to PowerPoint

IT Update

- Scams
- Extension Trainer Position will be posted this week.

LEXINGTON, KY 40546

- Upgrade old machines to Windows 10 by January 2020.
- IT audits on backups, passwords, and other requirements.
- Offsite backups are needed for computers.
- Microsoft Teams
- They are meeting with Windstream. Windstream has filed bankruptcy.

Political Use of Office – see handout

CAFÉ Alumni Area Chapter Events

PayPal - see handout

Extension Foundations



Educational programs of Kentucky Cooperative Extension serve all people regardless of economic or social status and will not discriminate on the basis of race, color, ethnic origin, national origin, creed, religion, political belief, sex, sexual orientation, gender identity, gender expression, pregnancy, marital status, genetic information, age, veteran status, or physical or mental disability. University of Kentucky, Kentucky State University, U.S. Department of Agriculture, and Kentucky Counties, Cooperating.



Pilot County for Scholarship - see handout

Unconscious Bias Training

- May 20th, Hopkins County Extension Office, Madisonville
 - o 10:00 a.m. till Noon

Office of Diversity Report – see handout

2020census.gov/jobs

Harassment Conduct

Shortening County Email Address

Personal Hygiene/Flu Season

Link to District 6 Staff PowerPoint

Program Areas

ANR and HORT

• ANR/HORT Administrative Report

FCS

• FCS Administrative Report

4-H

- 4-H Administrative Report
- 4-H Agent Onboarding