

District 6 Staff Meeting Agenda

Warren County Extension Office
Bowling Green, Kentucky
September 18, 2019

Welcome**Extension ~~10~~****New Agents – Kelly Burgess and Kristi Shive****ESP Update – Lisa Adkins**

- The Report to the People contest has been discontinued due to the conformity of the reports.
- The ESP scholarship application deadline is December 1st. More information available on ESP website or contact Mindy McCulley.
- Green River Area agents can nominate a Friend of Extension person this year (done on an area rotation basis). Contact Lisa Adkins if you have someone to nominate.

Extension Transition Discussion**NEP Update – Mary Higginbotham**

- [Link to NEP PowerPoint](#)

2018-2019 Final Accounting Documents for Review

- Hard copies handed out to County Facilitators and Fiscal Coordinators.
- Please return signed forms to Tina Ward and Sandie by October 3rd.

D6 Support Staff Money Handling / Forms Training Follow-Up

- Mammoth Cave Area Support Staff – Date TBA
- Green River Area Support Staff – Date TBA

[Link to District Staff PowerPoint](#)**Community Assessment Reports**

UK New Branding Initiative

- *Wildly Possible*

Report to the People

- Fonts

Agent Graduate Studies Updated

Reminder Related to Request for Survey Studies

Online Masters Update

IT Updates

Kentucky State University Announcements

Camp and Field Trip Insurance Changes

New State and Federal Employment Law Posters

New Employee Orientation

Blue and White Cards

Harassment Training

Extension Vacancies

Human Resources Tech

Wellness

CAFÉ Office of Diversity

Reminder during Election Season

Urban Extension Director

- Dr. Jeff Young

Travel Reimbursements – Chris Shotwell

Annual Retirement Planning Conference

ANR/Horticulture Update

Program Areas

ANR and HORT

FCS

- FCS Administrative Report
- KEHA Annual Meeting - Learning Session/Workshop Proposal Form

4-H

- 4-H Administrative Report
- Volunteer Accreditation Program