

District 6 Staff Meeting Agenda

Warren County Extension Office
Bowling Green, Kentucky
November 13, 2019

Welcome

Extension ~~7:30~~ **10**

New Agent – Meagan Diss

Extension Transition Discussion – Greg Comer and Kim Henken

NEP Update and Civil Rights Training – Mary Higginbotham

- [Link to NEP PowerPoint](#)

[Link to District Staff PowerPoint](#)

University of Kentucky Minimum Wage

New Agent Orientation Dates

Upcoming Holidays

Harassment Training

Reporting Harassment

Internships

And Justice for All Posters

Human Resources Tech News

Professional Development Fund

Wellness Reminder



Upcoming QuickBooks Online Trainings

- Training is for County Facilitators, Fiscal Contact Agents and Staff Assistants who work with Fiscal Matters. Bookkeepers and/or treasurers who will be working in the software are also encouraged to attend.
- Training for Mammoth Cave Area Counties will be held on Thursday, December 12th at the Warren County Extension Office. The training will begin at 9:00 a.m. Please plan to stay until 4:00 p.m.
- Training for Green River Area Counties will be held on Friday, December 13th at the Henderson County Extension Office. The training will begin at 9:00 a.m. Please plan to stay until 4:00 p.m.
- Each county should only plan to attend one of the two trainings.
- Each county should bring one laptop to work on.

Mid-Year Visits

- David will travel to each office for Mid-Year Visits.
- Sign-up information will be shared soon.

Program Areas

FCS

4-H

ANR and HORT

- Produce Safety Rules