

# Extension Agent Graduate Research Project Proposal

**Note: Research projects as a part of an agents Study Plan / Degree Program that involve surveying Extension Agents and other employees must be approved by IRB and submitted to the Kentucky Extension Director of County Operations for review and approval. The Director of County Operations will collaborate with Assistant Directors and District Directors and will work with agents to ensure that CES guidelines are maintained. A copy of the IRB approval letter for the study must also accompany this proposal.**

(Please submit the following information to the Director of County Operations at least one month prior to the desired beginning to data gathering, along with a draft of the proposed survey.)

- 1) Describe the purpose of your project/proposal, length of survey, type of instrument, methodology and how results will be used.
  
- 2) Will you be gathering data from Extension Agents or other employees which will be used in this project / proposal? If so, describe.
  
- 3) If yes to above, HOW will data be gathered?
  
- 4) How will your work benefit Kentucky Cooperative Extension Service?
  
- 5) Submit a copy of your survey.
  
- 6) The UK Data Retention and Ownership Policy must be followed- <http://www.research.uky.edu/ori/data.htm>

Survey Plan Approved: \_\_\_\_\_

Survey Plan Denied: \_\_\_\_\_

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Assistant Director

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Director of County Operations