



HIRING REPORT FORM FOR COUNTY STAFF

County:

Position:

Person hired:

Check one: External Applicant [] Internal applicant (already employed by UK)

Table with 3 columns: List Other Applicants (in alphabetical order), Interviewed (yes/no), Reason Not Hired (list only one disposition)

Suggested Dispositions

For disposition reasons, go to Human Resources,
http://www.uky.edu/hr/sites/www.uky.edu.hr/files/employ/documents/disposition_definitions.pdf

Select the most appropriate disposition reason for each applicant not being selected.

Report Submitted by: _____