

COOPERATIVE EXTENSION



District 2 Staff Meeting March 11, 2020 Breathitt County Extension Office

10:00 AM

Welcome

District 2 Agent Vacancies (in no particular order)

- *Owsley County 4-H Agent*
- *Leslie County ANR Agent*
- *Laurel County 4-H Agent*
- *Lee County 4-H Agent*
- *Rockcastle 4-H Agent*
- *Whitley County 4-H Agent*
- *Whitley County Horticulture Agent*
- *Leslie County FCS Agent (posted, deadline to apply is 3-31-2020)*
- *Jackson County FCS Agent*

Congratulations

- Reda Fugate – SNAP Ed Assistant, Perry County – Winner of Diversity Award

Service Awards

- Diane has those make sure you see her before you leave for your county

NEP Update

- Amy Singleton-District 2 Area NEP Agent

Administrative Update PPT

Budget Update/Training

Concur Pilot Counties for D-2

- Jackson County
- Wolfe County

State Fair Assignments

- Diane has the list, please sign up
- A rotation system implemented to allow new agents to have a role at the Fair, allowing Superintendents to rotate off and Asst. Superintendents to move up.

Breakout Sessions

- ANR/Hort- Wayne Kirby-Knox County
- 4-H- Renata Farmer-Knox County
- FCS- Lora Lee Howard-Clay County
- FA- Cortney Moses- Whitley County Fine Arts Agent

Coronavirus Office Update/Delaying Dell & Apple Shipments

- Business as usual until notified otherwise.
- The coronavirus situation is already starting to delay shipments of PCs from Dell and Apple announced yesterday that they are shifting a lot of their production from China to Taiwan so I would expect it would cause delays for them also.
- Right now, the time to get a standard PC from Dell has gone from 10 days to around 25 and this could get worse.

UK Alert System

- Your safety is a priority to the University of Kentucky. UK Alerts are an important part of keeping the University community safe. As we enter the severe storm season, this is an optimal time to add or update your information in the UK Alert system, especially as UK will participate in Kentucky Emergency Management's 2020 Statewide Tornado Safety Drill March 4.
- UK Alert email messages are automatically sent to all UK community members with a uky.edu email address; however, you must add your phone number to the UK Alert database in order to receive calls or text messages in cases of emergency. Your phone number will not be shared.
- To add or update information, visit www.uky.edu/EM/UKAlert/ or go to your myUK portal and click on "UK Alert."
- If you have any questions or concerns, please contact the UK Division of Crisis Management and Preparedness at CMP@uky.edu.

KERS Reports

- Reminder to get reports into KERS by the 10th of the following month

Success Stories

- 3rd due by April 10th, 2020
- 4th and 5th due by July 15th, 2020

Plan of Work:

- Time for annual update to keep POW current and relevant
- County rough draft is due May 1st
- For more information- <http://psd.ca.uky.edu/programdevelopment>

ESP

- Matti Cornelius and Crystal Osborne
- Annual Meeting –March 18th with In-service on March 19th at the Scott County Extension Office.

CHIES Annual Meeting

- April 15-17, 2020 at the Embassy Suites Lexington, KY.

Mountain Ag Week-RCARS

- Mountain Ag Week: September 8-12th, 2020
- Kickoff Event -RCARS Farm to Fork Dinner: September 3rd, 2020
- Pumpkin Days: September 9th and 10th, 2020 (Wednesday and Thursday)
- Youth Environmental Science Day: September 11th, 2020 (Friday)
- Field Day: September 12th, 2020 (Saturday)
- D-2 Committee Members: Lora Davidson, Reed Graham, Jan Gibson, Jessica Morris, Ryan Spicer, Amy Singleton, Kayla Watts, Heather Graham

I-9 Training Schedule

- Q1 - 03/19/20 10AM-11AM
- Q2 – 05/07/20 10AM-11AM
- Q3 – 07/24/20 10AM-11AM
- Q4 - 12/04/20 10AM-11AM

Minors Training:

- Training is required for all Extension field staff, including custodians. Scanned or PDF copies of the three certificates need to be submitted to Dora Collins in the HR office at djc@uky.edu and copy the district staff assistant as well.

Insurance Open Enrollment:

- The UK Benefits Open Enrollment will take place this year online from April 28, 2020-May 13, 2020.
- Representatives will be at the Good Barn on campus on May 6 from 1:00 p.m.-3:00 p.m. to answer any questions or to help you make changes to your benefits.

Staff Appreciation Day:

- It will be held at Kroger Stadium on Thursday, May 21, 2020 (more info to come).

Upcoming Deadlines:

- Please see Extension Calendar for what is up and coming:
https://districts.ca.uky.edu/files/ext_annual_calendar_19.20_8.22.19.pdf

District Staff Meeting Schedule

- April 8th, 2020 – No Meeting (Hold Date)
- May 13th, 2020 – Clay County Excel Building
- September 9th, 2020 – RCARS Auditorium (Possibly Online)
- November 11th, 2020 – RCARS Auditorium

